

## Post Secondary Enrollment Option (PSEO) Registration Form Fall 2015

Before submitting this form to Kirkwood, student should:

1. Apply to earn college credit in high school at Kirkwood. Go to [www.kirkwood.edu/earncredit](http://www.kirkwood.edu/earncredit). From this page, click on the link for Apply Now to Earn College Credit in HS.
2. Provide documentation of prerequisites, if required for course enrollment.
3. Meet State of Iowa Senior Year Plus Proficiency Requirements or District Approved Alternative Assessment.

Student				
Last	First	Middle Initial	Last 4 digits of SSN or Kirkwood k#	
Street Address or P O Box Number		City	State	Zip Code
Area Code	Phone Number	Date of Birth	Male / Female Circle One	
Name of High School		Anticipated Year of High School Graduation		
Parent or Guardian Name		Street Address	City	State Zip
Student's Email Address ( <b>required for Online Course – student will receive course info at this address</b> )				

All ATAW delivered sections at Kirkwood Community College require minimum Compass scores of 32-Writing, 71-Reading or ACT scores of 15-Writing, 16-Reading. Some courses require a higher placement score for enrollment. Prerequisite information is required for enrollment in Composition, Math, and Online Coursework.

ACT Math Score \_\_\_\_\_ ACT English Score \_\_\_\_\_ ACT Reading Score \_\_\_\_\_ ACT Test Date \_\_\_\_\_.  
If student has not taken the ACT, Compass Reading and Writing Scores must be on file for AT/AW Coursework.

Kirkwood course that you wish to register for:

Course Name _____	Catalog/Section _____	Synonym # _____
Course Name _____	Catalog/Section _____	Synonym # _____
Course Name _____	Catalog/Section _____	Synonym # _____

Student/Parent Understanding:

I understand that my signature authorizes Kirkwood Community College to release my confidential student information to my high school during the time I am enrolled at Kirkwood as a high school student.

I understand that the Iowa Postsecondary Enrollment Options Act (PSEO) stipulates that when a grade of "F" or "W" has been assigned, my family is responsible for repaying the school district the amount of tuition not to exceed \$250 per course.

At the end of my course, I understand that is my responsibility to return my textbook to my high school guidance office. If I do not return my textbook, I will incur an additional direct charge for the full cost of the textbook.

_____	_____
Student Signature	Authorization Date (Release Valid for 12 months)
_____	_____
Parent-Guardian (only required for PSEO courses)	Authorization Date (Release Valid for 12 months)

**Local School District Approval for PSEO Courses must be received before Kirkwood can process this registration form. Please be sure that this form is signed by student, parent and school official before returning to Kirkwood Community College for registration.**

Name of School District _____
Name of High School _____
School Contact Person _____
Title _____ Phone _____
School District Verification
I verify that the student identified on this application is eligible for participation in the Postsecondary Enrollment Options Act college classes. Our school district as identified above, agrees to make payment in accordance with provisions of this Act and established Kirkwood Community College policies and guidelines relative to tuition, fees, books, and refunds in the event this student withdraws from courses.
_____ Date _____
Signature of Authorized School Official

**Kirkwood Community College Disposition**

\_\_\_\_\_ Approved

\_\_\_\_\_ Disapproved \_\_\_\_\_  
Reason for denial

\_\_\_\_\_ Date \_\_\_\_\_  
Kirkwood Representative/Official

Completed forms should be submitted to:  
**Lisa Folken, Director**  
**Kirkwood Jones Regional Education Center**  
**220 Welter Drive**  
**Monticello, IA 52310**  
**Fax: 319-465-2324**

**If returning this form via fax, please note that both sides must be sent before Kirkwood can register the student.**

